

**SOUTHERN LUZON STATE UNIVERSITY**  
**Indicative Annual Procurement Plan for FY 2020**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/ Project)
				Advertiseme nt/Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Delivery of Travel, Lodging, Food and Entertainment Services	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	4,796,000	4,796,000		
	Delivery of Training Fees, Food Allowance and Transportation Allowance	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	5,235,000	5,235,000		
	Delivery of Supplies available at DBM PS	Various SLSU Units	Agency to Agency	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	1,842,505	1,842,505		
	Delivery of Supplies not available at DBM PS	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	2,485,495	2,485,495		
	Procurement of Accountable Forms	Cashier Office	Agency to Agency	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	330,000	330,000		
	Fuel, Oil and Lubricants Expenses	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	444,000	444,000		
	Purchase of Textbooks and Journals Expenses	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	2,000,000	2,000,000		
	Purchase on Instructional Materials	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	1,085,000	1,085,000		
	Purchase of Office Equipment/Cabinets	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	1,500,000	1,500,000		
	Purchase of Computer Equipments/LCD Projectors/ Smart TVs	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	1,500,000	1,500,000		


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	Janitorial Services	Various SLSU Units	Competitive Bidding	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	3,487,000	3,487,000		
	Security Services	Various SLSU Units	Competitive Bidding	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	3,102,000	3,102,000		
	Delivery of General repair and Maintenance Services ( Buildings and other structure)	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	5,616,000	5,616,000		
	Payment for Information and Communication Technology Equipment	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	637,000	637,000		
	Payment for the Repair/Maintenance/Change oil Motor Vehicles	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	1,059,000	1,059,000		
	Payment for Taxes, Duties and Licenses	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	658,000	658,000		
	Payment for Fidelity Bond Premiums	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	110,000	110,000		
	Payment for Insurance (Vehicles and Buildings) Expenses	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	408,000	408,000		
	Payment for Labor and Wages ( Student Assistant)	OSA	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	100,000	100,000		
	Payment for Advertising Expenses ( HR, Passers, etc..)	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	126,000	126,000		
	Payment for the Printer Rentals	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	1,444,000	1,444,000		
	Quarterly Meeting of Board of Regents & Finance Committee including Food, Per Diem, Commemoratives, Travel, etc.	Various SLSU Units	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	240,000	240,000		



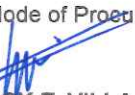
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/ Project)
				Advertisement/Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Printing of GAD Instructional Materials	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	1,100,000	1,100,000		
	Payment for Water Expenses	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	261,000	261,000		
	Payment for Electricity Expenses	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	4,939,000	4,939,000		
	Payment for Postage and Courier Services	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	7,000	7,000		
	Payment for Mobile Services	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	106,000	106,000		
	Payment for Landline Services	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	314,000	314,000		
	Payment for Internet Subscription Expenses	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	1,122,000	1,122,000		
	Payment for Cable, Satellite, Telegraph and radio Expenses	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	16,000	16,000		
	Support to Research Exploration and Development Expenses	Research Office	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	600,000	600,000		
	Extraordinary and Miscellaneous Expenses	Office of the President	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	174,000	174,000		
	Auditing Services	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	575,000	575,000		
	Professional Services	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	9,042,000	9,042,000		


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	Regular Monthly Meeting for Administrative Council (ADCO) - Meals	Various SLSU Units	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	602,000	602,000		
	Payment for Transportation and Delivery Expenses	Various SLSU Units	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	25,000	25,000		
	Payment for Rentals	Various SLSU Units	NP-53.9 - Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	200,000	200,000		
	Payment for Membership Dues and Contributions to Organizations	Various SLSU Units	Agency to Agency	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	120,000	120,000		
	Subscription to Newspaper	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	63,000	63,000		
	Payment for Other MMOE Expenses	Various SLSU Units	NP 53.9 Small Value Procurement	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	1st to 4th Quarter	GoP	84,000	84,000		
								<b>TOTAL</b>	<b>57,555,000.00</b>	<b>57,555,000.00</b>		


Prepared by:



MARGARITA L. PLACINO  
Head BAC Secretariat

Certify as to Mode of Procurement:



DR. FREDERICK T. VILLA  
Chair, Bids and Awards Committee


ENGR. MARIA ROSSANA D. DE VELUZ  
Vice-Chair, Bids & Awards Committee

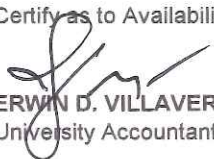

DR. EVANGELINE B. MECIJA  
Member, Bids & Awards Committee


MS. MARIBETH VILLON  
Member, Bids & Awards Committee


Certify as to Allotment:


MARIA CRISTINE D. ABSULIO  
Budget Officer

Certify as to Availability of fund:


ERWIN D. VILLAVERDE, DBA  
University Accountant

Approved by:


DR. MARISSA C. ESPERAL  
OIC - Office of the President